

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

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U.S. EQUAL EMPLOYMENT )  
OPPORTUNITY COMMISSION, )  
 )  
Plaintiff, )  
 )  
v. )  
 )  
HERB HALLMAN CHEVROLET d/b/a )  
CHAMPION CHEVROLET, )  
 )  
Defendant. )  
\_\_\_\_\_ )

CASE NO. 3:19-cv-00537-MMD-WGC

ORDER SCHEDULING EARLY  
NEUTRAL EVALUATION SESSION

Pursuant to the Court-Based Early Neutral Evaluation Program in the District of Nevada as outlined in Local Rule 16-6, an Early Neutral Evaluation Session is scheduled to commence on **WEDNESDAY, JANUARY 15, 2020 at 1:30 P.M.**, before Magistrate Judge Robert A. McQuaid, Jr., Fifth Floor Chambers, Bruce R. Thompson U.S. Courthouse and Federal Building, 400 South Virginia Street, Reno, Nevada.

**I. Purpose of Early Neutral Evaluation [LR 16-6(a)]**

The purpose of the Early Neutral Evaluation session (ENE) is to allow the evaluating magistrate judge to give the parties a candid evaluation of the merits of their claims and defenses.

**II. Exemption motions [LR 16-6(c)]**

Any motion to exempt this case from the ENE program must be filed no later than seven days after entry of this order scheduling the ENE. Any response to a motion for exemption must be filed within fourteen (14) days after service of the motion. The evaluating magistrate judge will decide the motion for exemption.

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DEFENDANT'S NAME - 1

1                   **III.     Attendance of Trial Counsel and Client/Client Representatives [LR 16-6(e)]**

2                   All counsel of record who will be participating in the trial of this case, all parties  
3                   appearing *pro se*, if any, and all individual parties must be present at the ENE.

4                   Unless excused by order of the court, clients or client representatives with complete  
5                   authority to negotiate and consummate a settlement shall be in attendance at the ENE. This  
6                   requires the presence of the plaintiff.

7  
8                   The defendant shall appear in person, but if the defendant is a corporate, governmental,  
9                   or other organizational entity, an authorized representative of the client must be present who can  
10                  accept a settlement offer and can authorize dismissal of the action if it is settled. Such a  
11                  representative of the defendant must have final settlement authority to commit the defendant to  
12                  pay, in the representative's own discretion, a settlement amount up to the plaintiff's last demand.  
13                  If board approval of a governmental entity will be required to authorize settlement, the  
14                  attendance of at least one sitting member of the board (preferably the chairperson) is absolutely  
15                  required.  
16

17                  Any insurance company which may be contractually required to defend or to pay  
18                  damages, if any, assessed within its policy limits in this case must have a fully authorized  
19                  settlement representative present. Such representative must have final settlement authority to  
20                  commit the company to pay, in the attending representative's own discretion, an amount within  
21                  the policy limits, or up to the Plaintiff's last demand.  
22

23                  The purpose of the requirement of person attendance is to have a representative present  
24                  who has both the authority to exercise his or her own discretion, and the realistic freedom to  
25                  exercise such discretion without the negative consequences, in order to settle the case during the  
26                  ENE without consulting someone else who is not present. In the event counsel for any party is  
27                  aware of any circumstance which might cast doubt on a client's or a client's  
28                  DEFENDANT'S NAME - 2

1 representative/insurer's compliance with this paragraph, he/she shall immediately discuss the  
2 circumstance with opposing counsel to attempt to resolve it well before the ENE, and if such  
3 discussion does not resolve it, request a telephone conference with the evaluation magistrate  
4 judge and counsel.

5 Counsel appearing for the ENE without their client representatives or insurance company  
6 representatives, unless authorized by the court, may cause the ENE to be canceled or  
7 rescheduled. If this occurs, the non-complying party, attorney, attorney or insurer may be  
8 assessed the cost and expenses, including attorney fees, incurred by other parties and the court as  
9 a result of such cancellation, as well as any additional sanctions deemed appropriate by the court.  
10 Counsel are responsible for timely advising any involved non-party insurance company of the  
11 requirement of this order.  
12

13  
14 Any exceptions to the above attendance requirements must be submitted to this court for  
15 approval at least one week in advance of the ENE.

16 **IV. Preparation for Early Neutral Evaluation Session [LR 16-6(f)]**

17 In preparation for the ENE, the attorneys for each party shall submit a confidential  
18 written evaluation statement for the court's *in camera* review. The ENE statement shall be  
19 concise and shall:  
20

21 A. Identify by name or status the person with decision-making authority who, in  
22 addition to the attorney, will attend the ENE as representative of the party, and  
23 persons connected with a party opponent (including an insurer representative)  
24 whose presence might substantially improve the utility of the ENE or the  
25 prospects of settlement;  
26

27 B. Briefly describe the substance of the suit, addressing the party's views on the key  
28 liability and damages issues;

- 1 C. Address whether there are legal or factual issues early resolution of which could  
2 reduce significantly the scope of the dispute or contribute to settlement  
3 negotiations;
- 4 D. Describe the history and status of settlement negotiations;
- 5 E. Include copies of documents, pictures, recordings, etc. out of which the suit arose,  
6 or the availability of which would materially advance the purposes of the  
7 evaluation session (e.g., medical reports, documents by which special damages  
8 might be determined);
- 9 F. Discuss the strongest and weakest points of your case, both factual and legal,  
10 including a candid evaluation of the merits of your case;
- 11 G. Estimate the cost (including attorney's fees and costs) of taking this case through  
12 trial;
- 13 H. Describe the history of any settlement discussion and detail the demands and  
14 offers that have been made and the reason settlement discussion have been  
15 unsuccessful; and
- 16 I. Certify that the party has made initial disclosures under Fed. R. Civ. P. 26(a)(1)  
17 and that the plaintiff has provided a computation of damages to the defendant  
18 under Fed. R. Civ. P. 26(a)(1)(A)(iii).

19 Each evaluation statement will remain confidential unless a party gives the court  
20 permission to reveal some or all the information in the statement before or during the session.  
21 The parties should consider, however, whether it would be beneficial to exchange non-  
22 confidential portions of their ENE statements. LR 16-6(f)(2).

23 The purpose of the ENE statement is to assist the court in preparing for and conducting  
24 the ENE. The parties should be aware that LR 16-6 requires the evaluating magistrate judge,  
25 DEFENDANT'S NAME - 4

1 *inter alia*, to assess the relative strengths and weaknesses of the parties' contentions and to  
2 estimate, where feasible, the likelihood of liability and the potential range of damages. In order  
3 to facilitate a meaningful conference, your utmost candor in responding to the above-listed  
4 questions is required. The ENE statement will not be seen by the district judge or the magistrate  
5 judge assigned to this case. The confidentiality of each statement will be strictly maintained  
6 unless a party gives the court permission to reveal some or all the information contained within  
7 the statement. Following the ENE, the statements will be destroyed. LR 16-5; LR 16-6(h).  
8

9 **V. Submission of ENE Statements**

10 The written evaluation statements shall be received by the Clerk's Office, Suite 301, not  
11 later than **4:00 P.M. on WEDNESDAY, JANUARY 8, 2020**. The statement should be  
12 delivered in an envelope clearly marked "Confidential, contains ENE Evaluation Statement."  
13

14 Do not serve a copy on opposing counsel unless counsel have agreed to exchange non-  
15 confidential portions of their evaluation statement.

16 **VI. Binding Settlement Agreement**

17 If a settlement is achieved, the essential terms of the settlement will be placed on the  
18 record in either a sealed or unsealed format. The Court may retain jurisdiction of the case to  
19 implement the ENE agreement and to resolve any dispute, discrepancy or content of the terms of  
20 the settlement agreement. Barring unique circumstances, the Court will not retain jurisdiction  
21 after a dismissal of the action is entered.  
22

23 Dated this 8th of November, 2019.

24   
25 \_\_\_\_\_  
26 UNITED STATES MAGISTRATE JUDGE  
27  
28